

File: 2320-30

January 24, 2024

Sent via email only: [hornbyisresidentsratepayers@gmail.com](mailto:hornbyisresidentsratepayers@gmail.com)

Hornby Island Residents' and Ratepayers' Association  
ATTN: Reina LeBaron, Executive Administrator  
4305 Central Road  
Hornby Island, BC V0R 1Z0

**Re: Processing of Hornby Island Composting Toilet Residuals at Comox Valley Sewerage Service biosolids composting facility**

Thank you for your request to receive Hornby Island composting toilet residuals at the Comox Valley Sewerage Service biosolids composting facility. This request was considered by the Comox Valley Sewage Commission at its June 6, 2023 meeting, where the following recommendation was approved:

THAT the Comox Valley Regional District enter into an agreement with the Hornby Island Residents' and Ratepayers' Association for processing of their composting toilet residuals at the Comox Valley Sewerage Service composting facility for a two-year trial period;

AND FURTHER THAT should the trial period demonstrate demand for the service on Hornby Island and ease of processing at the Comox Valley Sewerage Service composting facility, and the Hornby community does not approve building a local residuals composting facility, the Comox Valley Sewage Commission support in principle the ongoing receipt and processing of Hornby Island composting toilet residuals.

By way of this letter, the Comox Valley Regional District (CVRD) proposes to enter into an agreement with the Hornby Island Residents' and Ratepayers' Association (HIRRA) for processing of composting toilet residuals originating from Hornby Island homes and businesses, under the following conditions:

- Quality and maturity of composting toilet residuals to be confirmed on an annual basis by testing of a representative sample of collected material to confirm it meets applicable *Organic Matter Recycling Regulation* standards,

*The Comox Valley Regional District respectfully acknowledges the land on which it operates is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.*

- The composting toilet residuals are to be fully composted and stabilized, with no noxious odour, and no visible faecal matter or toilet paper.
- The composting toilet residuals contain no foreign materials larger than one-inch in any dimension.
- Timing of composting toilet residuals deliveries to the biosolids composting facility to be coordinated with CVRD wastewater operations staff.
- CVRD wastewater operations staff reserve the right to reject any composting toilet residuals delivery should the material be insufficiently stabilized or excessively contaminated with foreign material.
- Payment of a processing fee of \$100 per tonne of incoming composting toilet residuals received at the biosolids composting facility.

This agreement shall be in place for a trial period of two years. At the conclusion of the two-year trial period, the terms of this agreement will be reviewed, and, if agreeable to both parties, amended and/or renewed to facilitate receipt and processing of Hornby Island composting toilet residuals on an ongoing basis.

The terms of this agreement are hereby agreed to as at this \_\_ day of \_\_\_\_\_ 2024.

**COMOX VALLEY REGIONAL DISTRICT**

\_\_\_\_\_  
Kris La Rose  
Senior Manager of Water/Wastewater Services

**HORNBY ISLAND RESIDENTS' AND RATEPAYERS' ASSOCIATION**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name/Title